

**2023**  
**CAMP TRINITY**  
**INFORMATION SHEET**

Thank you for applying for a staff position at Camp Trinity. Without people like you, our ministry would not be nearly as effective as it has been in the past. We hope the following will answer some of your questions, but feel free to contact the camp office for help or additional information at (252) 247-5600 or (888) 874-6287.

**POSITIONS AVAILABLE**

Program Coordinator, Activities Coordinator, Music Coordinator, Arts and Crafts Coordinator, Waterfront Coordinator, Boat Lifeguards, Pool Coordinators, Counselors and Nurse positions are available.

**LOCATION**

Trinity Center is located on Bogue Island, six miles west of Atlantic Beach and twelve miles east of Emerald Isle on the coast of North Carolina. Morehead City is the nearest large town. The address is P.O. Drawer 380, Salter Path, NC 28575.

**OPERATION DATES**

The season begins with Staff Training on May 24, 2023. The first session begins on June 5. The last session ends on August 4. The season will end on August 5th after the closure of the camp facility. All applicants must be available for these dates of the summer contract.

**FACILITIES**

Camp Trinity is a part of Trinity Center, which is a conference center and camp supported by the Episcopal Diocese of East Carolina. Camp Trinity has four (4) dormitories that will house twelve (12) staff members and eighty eight (88) campers, if at full capacity. There is a chance that Camp Trinity will only run at smaller camper capacity. Other staff members are housed in Lagoon housing. Meals will be provided in our dining room. Laundry facilities are available for your use. We also have an athletic field, a covered sports building, arts and crafts room, canteen, swimming pool, and beach pavilion. The Center has 59 acres that cover land from the shore of Bogue Sound across the island to the ocean with 1,500 feet of oceanfront.

**GENERAL DUTIES OF CAMP STAFF**

**COUNSELORS** will have charge of eleven (11) campers each session if at full capacity. Your general duties will generally involve the well-being of the campers under your charge. You will be expected to lead and organize activities ranging from worship to group games. Those who have talents in certain areas will be expected to teach campers in the areas that you have talent and have expressed a desire to teach. Counselors do assist in teaching swimming lessons, sailing, paddle boarding and kayaking.

The **CAMP NURSE** will be expected to carry our medical duties as needed by the camp. The camp nurse is contracted out by session and must remain on property while in session. The nurse must be a RN or higher to qualify.

The **WATERFRONT COORDINATOR, POOL COORDINATORS, AND BOAT LIFEGUARDS** will be expected to organize the waterfront activities (pool, sound and beach) as well as teach swimming, canoeing, paddle boarding, and sailing (sunfish sailboats). They also take responsibility for the care and maintenance of the equipment. The Waterfront Staff also works with other areas of the program. **\*These positions require Lifeguard Certification.**

The **ARTS AND CRAFTS COORDINATOR** will be responsible for teaching arts and crafts to cabin groups daily as well as providing coordination and integration of other arts activities in the camp as needed. They also work directly with our Session Leaders and help organize any materials and tools needed for Morning Program.

The **PROGRAM COORDINATOR** will be responsible for program planning and implementation of daily camp activities. This will involve programming and scheduling in areas such as: games, shareshops, special events, Christian Education, worship, music, and sports.

The **ACTIVITIES COORDINATORS** will be responsible for the coordination of our daily shareshops and general program activities. They will also assist with varied waterfront activities including paddle boarding, canoeing, and sailing. **\*These positions require Lifeguard Certification.**

The **MUSIC COORDINATOR** will be responsible for leading and organizing music with the campers daily as well as providing support and coordinating music for worship and Christian Education.

**NOTE: ALL positions must be able to swim and will support the Waterfront sailing/swimming programs daily.**

#### **TIME OFF**

Most of our sessions will operate Sunday – Friday. Staff members will be given a day off in between the sessions (Saturdays), unless otherwise noted by the director. All time off is determined by the Camp Director.

#### **GOALS OF CAMP TRINITY**

- To provide a Christian camping experience that is diverse, inclusive, nurturing, loving, and affirming, while challenging each person to be responsible to and for the other.
- To build and live in an intentionally Christ-centered community so that each camper might gain a deeper understanding of and appreciation for his/her own skills, abilities, and gifts as a child of God.
- To develop a sense of thankfulness for and stewardship of God's creation.
- To provide a quality Christian Education experience.

**Camp Trinity will be following all recommended safety protocols and will have a high expectation that will require the staff members to do the same. Our Camp**

**Director will be happy to answer any questions and more details will be discussed in the applicant's interview. We appreciate your patience and flexibility as we navigate through this time!**

### **QUALIFICATIONS**

The **PROGRAM COORDINATORS** must have at least one year of college and possess leadership skills. (Program Coordinator, Activities Coordinator\*, Music Coordinator and Arts and Crafts Coordinator.) \*Activities Coordinator positions also require Lifeguard Certification.

The **NURSE** must have an RN degree (or higher).

The **ARTS AND CRAFTS COORDINATOR** must have experience in teaching and be creative in planning and implementing arts programming in camp.

**COUNSELORS** must be high school graduates and/or 18 years of age. This position seeks individuals with excellent skills in the care and support of children in the camping program.

The **WATERFRONT LIFEGUARDS/COORDINATORS** must have experience in teaching swimming, water safety, canoeing and sailing. The lifeguards must have up-to-date Water Safety Instructor Certificate and/or a "Lifeguard Training Today" Certificate from the American Red Cross. WSI's/"Lifeguard Training Today" Certificates are needed for the pool positions and a "Lifeguard Training Today" Certificate is needed for the boating program. Sailing Certification is also desired for the boating program. If under the age of 25, waterfront lifeguards/coordinator must have taken and passed the NC Boater's Safety Course.

**All staff positions are encouraged to have "Lifeguard Training Today" Certificates since all staff are involved in teaching swimming, sailing and canoeing classes and provide waterfront coverage to campers.**

We hope that you would come to us with some experience working in a Christian setting with young people; however, it is not a necessity. Teaching and outdoor skills are welcome, but again are not necessary. We also need people who are in good physical condition, who learn rapidly, who like and respect young people, and who affirm camper potential. Staff also need to be eager to work hard and long hours. They must be able to adapt to change and handle difficult situations. Camp is indeed a place where staff can share and grow in their leadership qualities.

### **PAY**

The salaries for the positions will be announced at time of contracting with staff for the summer season. **All include your room and board.** All salaries vary and are subject to the standard taxes.